



PTO Meeting Minutes

Date 4/09/2024 | Time Date @ 7:00 PM | Meeting called to order by Mark Whatley

In Attendance

Mark Whatley, Megan Grassi, Emily Stout-Garcia, Megan Clappin, Samantha Linford, Tom Jones, Paula Westman, Paula Westman, Katy McGuire, Leah Klentnieks, Debbie Botando, Chrissy Wolfman, Marta Torok, Teresa Chan, Tanya Estep, Kristen Augustino, Megahn Hanley

Approval of Katie Minutes moved to approve the March 12th meeting minutes. Motion seconded by . All voted in favor.

Agenda

1. Opening
2. Reports
3. Old Business
4. New Business
5. Open Discussion
6. Announcements
7. Adjournment

Reports

Principal's Report: Focus on kind heart and kind words. Next year SDC class will move to Croce next year.

Teacher's Report: Getting ready of State Testing. Working on ideas for making it fun for them, breaks, and treats, etc. Planning for open house, wrapping up year-end projects.

Treasurer's Report: [Link for Full Treasurer reports](#)

Checking:

Previous Balance as of February 29, 2024 \$22,703.30

24 Deposits (Plus) 17,762.13

27 Withdrawals (Minus) 4,250.03

Service Charge (Minus) 21.75

Ending Balance as of March 31, 2024 \$36,193.65

Money Market:

Previous Balance as of February 29, 2024 \$166,946.90

Interest Paid (Plus) 140.75

Ending Balance as of March 31, 2024 \$167,087.65

Reminder: fiscal year change impacts end-of-year reimbursement deadline

- Any reimbursements for the 23-24 fiscal year will be due by **June 14, 2024**.
- Funds do not roll over from year to year.

Fiscal YTD- Income and expense summary as of 04/09/2024

PCIC Report: No meeting it was moved to next Tuesday.

Old Business

- I. Staff Hospitality Lunch: Thank you to everyone who had donated. It was a great event.
- II. Book Fair Family Shop Night: Fun night, very busy and successful event.
- III. Family Night Out - Melo's earned \$675 will go toward 5th-grade science camp.
- IV. Voted that all family night out revenue go towards the 5th-grade science camp fund for the remainder of the year.
- V. Raz Kids a reading program for 2nd grade was approved and up and running.

New Business

- I. Outdoor learning space between A and B buildings (Mr. Jones) forming a committee and ideas coming together. More to come. Team has met with maintenance and they will have open time in the summer to do the work. Meeting with a landscape designer to create exact plans for measurements and materials specifics. The cost for a designer is \$800 to work on design plans approx. 4 hours of work. Motion to approve \$800 for design put forth by Leah, seconded by Emily and approved by all.
- II. Request from Mrs. Dion for PTO to purchase 2 trikes 2 scooters and 5 play tires for TK and Kinder about 130 students. (\$1500.00). Emily motioned to approve, Leah to 2nd and all approved 2 trikes and 2 scooters. Tires are under review.
- III. Request from Mrs. Dion for PTO to purchase more wheel barrels, trowels, and brooms for the garden; the existing ones are broken and or not enough, this is for the whole school. (\$400.00). Request is being reviewed by Garden Club so they can evaluate.
- IV. Book Fair budget increase: currently \$150 for supplies (coffee, donuts, juice, etc.) Move to \$236.03 to cover amount spend. Increase the budget for next year.
- V. Carnival update need dunk tank volunteers, Kona Ice Confirmed, need a DJ, additional food vendor. Volunteer sign up going out after Abilities Awareness week.
- VI. Online Auction Update
- VII. Is AR reading happening next year? 1 more year of AR. The District has not decided not to move forward with the program after this year. Programs are currently being evaluated by the District. PTO is funding it for next year while it is allowable per teacher's requests.
- VIII. Abilities Awareness week update : Monday - Friday Monday morning assembly with a guest speaker Athlete from Special Olympics in exchange for a donation to Special Olympics of Northern California. We can use our money we have earmarked from our assembly budget as a donation. Leah to motion for approval for the \$2,000.00 donation. Meghan H. 2nd and all approved.

Open Discussion

Thank you to all those that volunteer for Ice Cream sales.

Do we have enough basketballs? - Katie M. to investigate

Announcements

- I. Abilities Awareness Week 4-14 thru 4-19
- II. Spirit Day- Career Day 4-17
- III. Family Morning out at Emil Villas 9am-2pm. 4-27
- IV. Teacher/Staff Appreciation Week 4-29 Thru 5-3
- V. Online Action 5-6 thru 5-14

VI. Family Movie night 5-10

VII. PTO Meeting 7pm 5-14

Adjournment

The meeting was adjourned at 9:24 PM.

Submitted by Megan Grassi